

GENERAL DATA PROTECTION REGULATION (GDPR)



The London and Home Counties Boxer Club follows the GDPR Principles for processing data: -

- Lawful/fair and transparent
- Accountable; demonstrate compliance
- Purpose limited
- Adequate/relevant/limited data
- No longer than necessary
- Data security - technological etc. protection from breach/notification of breach

We have completed an overview of how we handle data by asking five key questions:

- Why - the purpose/reason for holding data
- Who - whose data is it holding
- What - what data is being held
- Where - where is the data being held
- When - for how long is the data held

LEGAL

London and Home Counties Boxer Club is a membership organisation based in the United Kingdom. Its activities are governed by the Society's Rules and Regulations. The Society is registered with the Kennel Club Limited. The Club's activities are governed by the rules and regulations dictated by the Kennel Club Limited. London and Home Counties Boxer Club Rules and Regulations which set out the aims, structure and governance of the organisation are available to members on request from the secretary.

DEFINITION OF INFORMATION HELD AND WHY

Constituted as a membership organisation we necessarily hold personal information required for us to carry out the aims and objectives of our constituted rules. The constitutional objectives of the London and Home Counties Boxer Club are to promote the interest of the Boxer in Great Britain, hold shows,

matches and rallies and maintain a friendly relationship with other Boxer breed clubs.

By definition of our function we have to retain membership records and competitor entrant records of our shows and events and from which photographic records may be kept.

The functional requirement of maintaining a membership organisation and promoting shows and events involves holding names, addresses, telephone numbers, email addresses (and only for Junior members under 16 years of age, dates of birth of birth) of:

- Our elected members.
- Applicants and entrants (who may be members or non-members) in our shows and events together with details of their dogs entered.
- Members and non-members who may assist us at our events such as judges, stewards and assistants.

OUR PRIVACY POLICY

Our privacy policy is laid out below, but if we have contacted you and you no longer wish to receive information from us then first of all we apologise for the inconvenience. If you contact us requesting for data to be removed, we will of course do so – within the requirements dictated to maintain your membership or competition record.

1. Introduction

This policy covers the London and Home Counties Boxer Club's use of personal information that it collects when you become a member, apply for entry in or take part in our activities, as a member or non-member, as a competitor, volunteer, judge or official, or when you use our website and social media channels.

2. Types of information gathered

From time to time, you may be asked to submit personal information about yourself (e.g. name and telephone number, email address, your dog's Kennel Club registered name) in order to receive or use our services or enter in our activities. By providing or entering your details in paper-based or online forms in the fields requested, you enable us to provide you with the services you select. Photographic records may be kept of participants in our events. Whenever you provide such personal information, we will treat that information in accordance

with this policy. When using your personal information, we will act in accordance with current legislation.

The London and Home Counties Boxer Club website does not use cookies to hold behavioural information. (Cookies are text files containing small amounts of information which are downloaded to your device when you visit a website).

During the course of any visit to the London and Home Counties Boxer Club website, the pages you see are downloaded to your computer.

3. Use and storage of your personal information

When you supply any personal information to the London and Home Counties Boxer Club (e.g. contact information) it has legal obligations towards you in the way it uses that information/data. It must collect the information fairly, that is, it must explain how we will use it.

Your data will be held as long as and where necessary to be used for the purpose for which it was intended. Implicit in being a London and Home Counties Boxer Club member or applying to take part in or enter any London and Home Counties Boxer Club activity, you consent that you have opted in to your personal information being used for the purposes of the London and Home Counties Boxer Club's activities conducted on yours and the London and Home Counties Boxer Club members' behalf.

Any information you provide to the London and Home Counties Boxer Club via the website, social media, membership application, online entries or through any other activity or paper-based forms and registration systems, will be used only within the London and Home Counties Boxer Club, operating within its Rules and Regulations.

The London and Home Counties Boxer Club will not share, sell or disclose data to a third party, save to share information where it is obligated to provide the Kennel Club Limited with information in accordance with the London and Home Counties Boxer Club's registered Kennel Club Limited status or save to share results of shows and photographic records that may be disclosed to third-party media organisations for publication.

Your information will be disclosed where the London and Home Counties Boxer Club is obliged by law.

The London and Home Counties Boxer Club will use your information data to maintain your membership record and to conduct the activities of its business as a membership organisation such as to contact you about the business of the

organisation, for example (but not exclusively) show schedules, club newsletters, reminder notices for show entry closing dates and other activities for members.

The London and Home Counties Boxer Club will retain information pertaining to show results produced in the course of its activities. These may be published e.g. on the website or social media or to other media organisations for the purpose of reporting the London and Home Counties Boxer Club's events and competition results. Show entrants' information and results of shows will be shared / made available to the Kennel Club Limited as required.

If you post or send offensive, inappropriate or objectionable content anywhere to the London and Home Counties Boxer Club on the website, its social media channels or otherwise engage in any disruptive behaviour on the website or social media, the London and Home Counties Boxer Club can use whatever information that is available to it about you to stop such behaviour.

The London and Home Counties Boxer Club will hold your personal information on its systems for recording keeping purposes. It will ensure that all personal information supplied is held securely, in accordance with the Data Protection Act 1998. The information you provide will be used to allow the London and Home Counties Boxer Club to conduct its business according to its constitution known as its "rules and regulations". The London and Home Counties Boxer Club may use the information you provide to contact you for service administration purposes, this means that The London and Home Counties Boxer Club may contact you for a number of purposes related to the service you have expressed an interest in, by becoming a member of The London and Home Counties Boxer Club or applying or entering to take part in its activities. For example, it may wish to provide you with information about events and send you reminders or publish results of shows.

The London and Home Counties Boxer Club may contact you for promotional purposes, such as notifying you of new services or events related to the London and Home Counties Boxer Club's activities, your agreement to receive such information being implied by your membership or entry (as member or non-member) into any London and Home Counties Boxer Club activity.

4. Access to your personal information

You have the right to request a copy of the personal information the London and Home Counties Boxer Club holds about you and to have any inaccuracies corrected. Please address requests to the London and Home Counties Boxer Club's address below.

The Secretary London and Home Counties Boxer Club, Goose Rye Farm,
Goose Rye Road, Worplesdon, Guildford, GU3 3RJ, email: honsec@lhcbc.co.uk

London and Home Counties Boxer Club File: GDPR 12.5.18 v 1.0